

**2024 UNIVERSAL
REQUEST FOR PROPOSALS
Youth Homelessness
Demonstration Program (YHDP)**

**Pre-Proposal Workshop
Wednesday, April 10, 2024
2:00 PM**



2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Please sign in via Chat with

Your Name – Agency – Email

**Agencies attending this workshop will receive 4 points in their
project proposal scoring**



2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

- **YHDP – Information in Parts 1 and 3 apply**
- **Critical Dates**
- **YHDP Partnership**
- **Vision / Guiding Principles**
- **Available Funding / Eligible Applicants and YHDP MUSTS**
- **Eligible Participants / Project Type Descriptions**
- **Proposal Submission and Format**
- **Proposal Evaluation & Selection Process**

If you have questions, please type them in the Chat



2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Part 1 – General Information – Ensure you Review

- Cost Reimbursement Process
- Financial Viability
- Audit / Financial Review Requirements
- Match (25%)
- Indirect Rate
- Admin
- Liability Insurance Required
- Good Governance
- E-Verify
- Level 2 background checks (if required)
- Conflict of Interest
- Required CoC Participation (if awarded funding)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Critical Dates – Included in Part 1 – General Information

Wednesday, May 1, 2024	5:00 PM	<ol style="list-style-type: none">1. RFP Questions - Final day to submit an RFP Questions to THHI2. Last Day to Request a Shared Drive Link for Proposal Submission3. Last Day to Request an HMIS DQ Report for submission4. Last Day to Request a link to the Lived Experience Assessment
-----------------------------------	----------------	---

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Critical Dates – Included in Part 1 – General Information

<p>Friday, May 3, 2024</p>	<p>4:00 PM</p>	<p>2) <u><i>YHDP Project Proposals</i></u> submitted via the One Drive/Shared Folder Process. Agencies that do not attend a pre-proposal workshop, MUST request a proposal submission link to the Shared Folder no later than 5 PM on May 1, 2024. Agencies that attend workshop will be automatically emailed a shared folder link to submit their proposal.</p>
---------------------------------------	-----------------------	---

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Critical Dates – Included in Part 1 – General Information

Monday, May 6, 2024, 10:00 AM - THHI Staff Threshold Review to ensure adherence to the eligibility criteria and fatal flaw review as posted in the THHI 2024 UNIVERSAL RFP applicable project type proposals

Thursday, May 9, 2024, 10:00 AM - CoC Ranking and Review Committee Scoring - Committee Members will meet (virtually) to score each “General Services Project” proposal using the THHI 2024 Universal RFP Threshold and Scoring Criteria - General Homeless Services.

Monday, May 13, 2024, 10:00 AM - YHDP Scoring Team(s) will meet in person to score each YHDP project proposal using the THHI 2024 Universal RFP Threshold and Scoring Criteria – YHDP.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Critical Dates – Included in Part 1 – General Information

Tuesday, May 14, 2024, 6:00 PM - YAB Approval of YHDP Projects (Virtual)

Friday, May 17, 2024, 1:00 PM - THHI Board Review Committee meeting (virtually) to receive project recommendations from R&R committee applications and the YHDP Scoring Committee and determine funding recommendations for THHI Board of Directors.

Thursday, May 23, 2024, 4:00 PM - THHI Board of Directors Meeting; THHI Board Application Review Committee presents their final recommendations to the THHI Board of Directors; The THHI Board of Directors makes the FINAL APPROVAL of projects for funding, including conditional awards as indicated in the Proposal Evaluation and Selection section of Part 2 (General Homeless Services) and Part 3 (YHDP).

Wednesday, May 29, 2024, 5:00 PM - Notice of Selection, Conditional Selection, or Non-Selection to all YHDP Applicants

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

QUESTIONS?

Questions from the agencies **must be submitted in writing (via email)** to both Lesa Weikel at WeikelL@THHI.org **AND** Erin Donovan at DonovanE@THHI.org.

Questions must be received no later than **5 p.m. on Wednesday, May 1, 2024.**

THHI will compile all questions and answers and post to our website a FAQ document - on the following Fridays – April 4/12, 4/19, and 4/26 and Thursday, 5/2/24.

THHI will provide answers as quickly as possible, however a delay in a response is not grounds for late submissions.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

YHDP Partnership Interest Opportunity

Many organizations in our community receive funding to provide support services for Youth and Young Adults ages 16 – 24 (YYA). We are seeking to partner these organizations with YHDP-funded projects, especially at the proposed Youth HUB (e.g. a one stop center for YYA), who would **NOT** require additional funding through YHDP to provide support/auxiliary services.

Organizations that **wish to partner and does not need to request additional funding** can simply complete the 2024 Universal RFP – **YHDP Interest Form** and do not need to complete the full project proposal process

The YHDP Partnership Interest Forms need to **be submitted by 5:00 PM on Friday, May 3, 2024.**

YHDP Partnership Agencies would be required to enter into a formal memorandum of agreement (MOA), with an agreed service schedule and will be provided (shared) office space at the Youth HUB.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Vision Statement

The Tampa/Hillsborough County Youth Action Board (YAB), in collaboration with community partners, has approved the following vision statement for the CoC youth system.

Our shared vision is that youth and young adult homelessness in Tampa-Hillsborough County is rare, brief, and nonrecurring. Every young person will feel seen and affirmed, with equitable and quick access to coordinated housing and supports that are transparent and easy to navigate. We will center youth choice and autonomy in the design and provision of low-barrier housing options, as well as flexible individualized supports and connections related to employment, education, childcare, physical and behavioral healthcare, transportation, and fostering positive relationships.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Guiding Principles

Stable Housing: Stable housing, including a safe and reliable place to call home, is a necessary platform for young people to feel safe, thrive, and achieve success and independence on their own terms.

Permanent Connections: Community connections include ongoing attachments to families, communities, schools, and other positive social networks. These connections are established through ongoing positive interactions with adults and peers support young people as they find their own paths.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Education and Employment: The education and employment outcomes include high performance in and completion of educational and training activities, especially for younger youth, and starting and maintaining adequate and stable employment, particularly for older youth and young adults. Knowledge and skills are required to navigate the adult world; achieving education and employment goals help young people ensure ongoing housing stability and financial security so they can reach their potential.

Social-emotional well-being: This includes the development of key competencies, attitudes and behaviors that equip a young person to succeed across multiple domains of daily life, including school, work, relationships, and community. To thrive and become their best selves, young people must experience social and emotional well-being. With positive self-worth and self-acceptance, healing from trauma, and self-realized autonomy, youth and young adults can build lives they deserve.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

YHDP Funding Available – ANNUAL

Of the \$2,322,379 annual award amount for YHDP, after set-asides for Planning, HMIS, and Coordinated Entry, there is an annual total of \$1,838,161 for the project types listed below:

Project Type	Estimated Funding Expected
Youth Hub	~ \$300,000
Host Homes	~ \$132,000
Transitional Housing	~ \$250,000
Rapid Rehousing	~ \$935,161
Permanent Supportive Housing	~ \$221,000
Total	~ \$1,838,161

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible Project Applicants

Private nonprofit organizations must have:

- a 501(c)(3) certification*; and
- be registered and in good standing in the State of Florida with a current filing with the Secretary of State, Division of Corporations; and
- have no active exclusions indicated on the entity's SAM.Gov listing.

*Faith Based Organizations (e.g., churches) that are a registered nonprofit organization in the State of Florida that do not have a 501(c)(3) certification are still eligible to apply as the Federal government recognizes donation to religious organizations to be tax deductible.

Organizations **DO NOT** have to be an Active CoC member or currently participating in the CoC and/or the Unity Information Network (HMIS) to apply for funding

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

ALL Youth (YHDP Funded) Projects **MUST BE:**

- Low Barrier (very limited requirements, if any for entry/enrollment)
- Housing First / Focused at all Levels of Service
- Welcoming and Affirming of Everyone:
 - All Races
 - All Ethnicities
 - LGBTQ+ (Genders and Sexualities)
 - All Faiths
- Adheres to HUD's Equal Access Rule
- Youth Voice / Choice
- Utilizes the following Service Models
 - Positive Youth Development (PYD)
 - Trauma Informed Care (TIC)
 - Projects must include educational partnerships, employment connections, and opportunities for community integration and permanent connections.

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

YHDP Funding Requirements / Parameters:

- 50% of YHDP Funding **MUST** be Spent on Housing (Host, TH, RRH, PSH)
- YHDP Funding can **NOT** be used for:
 - Acquisition / Purchase
 - Rehab
- **Case Loads** - HUD considers the following ratios as “reasonable:”
 - Site-based PSH/TH: 1:15 staff/client ratio
 - Scattered Site PSH/TH: 1:12 staff/client ratio
 - RRH: 1:15-1:20 staff/client ratio
 - SSO: 1:25-30 staff/client ratio

staffing to ensure safety or security in a site-based project are not included in these ratios; Projects may have low staff/client ratios because of the need for extended staffing hours

2024 UNIVERSAL
REQUEST FOR PROPOSALS
Youth Homelessness
Demonstration Program (YHDP)

Questions?

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible Program Participants

For all project types, the eligible population are youth and young adults (YYA), ages 16 through 24, who fall into Category 1, 2, or 4 of HUD's homeless definitions:

- **Category 1** are literally homelessness (e.g., living in unsheltered location, place not meant for human habitation, emergency shelter);
- **Category 2** are at imminent risk of homelessness (e.g., staying temporarily with family or friends but must leave within 14 days); or
- **Category 4** are fleeing or attempting to flee violence.

Includes (but not limited to): pregnant and parenting youth, youth that have aged / will be aging out of foster care, exiting institutions/other systems of care with no residence to return, LGBTQ+, runaways

Tampa/Hillsborough County Continuum of Care
Youth Homelessness Response System

The HUB

Coordinated Entry

- Access
- Prioritization
- Referral

General Case Management System/Housing Navigation
Youth Dedicated Housing Specialist – Landlord Engagement
Peer Support (“Guide on the Side”)

Day Shelter/Drop-in Center

Making the HUB a place that youth want to frequent:

- Basic Needs (Laundry, showers, etc.)
- Entertainment
- Computer Access/Charging
- Rest Space

Mobile Component

- Transportation Connections (bus passes, Uber rides, car repairs, etc.)
- Street Outreach
- Phone-in Coordinated Entry.

Auxiliary Services

- Education
- Employment
- Physical/Mental Health/Substance Abuse
- Childcare
- Benefits Applications

Housing Intervention

Host Homes

Transitional Housing

Rapid Rehousing

Permanent Supportive Housing

Self Resolution/ Reunification/ Minimum Assistance

Permanent Destination

Temporary Destination

Homeless Destination

YYA actively fleeing violence = refer to The Spring

HMIS (YHDP Funding)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

- Youth Hub
- Host Homes
- Transitional Housing
- Rapid Rehousing
- Permanent Supportive Housing

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

Youth Hub - The Youth Hub will be a one-stop site where YYA feel welcomed to engage in systems that will help end their experience of homelessness

Key components:

1. Coordinated Entry, including access, prioritization, referral, general case management, system/housing navigation, youth housing specialist, peer support, hotline, and diversion (e.g., rental arrears in certain situations, family reunification)
2. Day Drop-In Center, including basic needs (e.g., laundry, showers, storage, food pantry), computer access, entertainment, charging stations, one meal per day
3. Mobile component, including street outreach and transportation (e.g., bus passes, Uber/Lyft/Everdriven, van)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

Host Homes - will provide support for youth in the public school system and the persons (other than parents or legal guardians) who are providing temporary stable housing.

Focus population: youth residing with a “host” who is not the youths’ parents or legal guardians and who are referred by the Hillsborough County Schools Helping Students in Transition Program (McKinney Vento Liaison)

Key components:

1. Financial support of up to \$500 per month per host - *if necessary to continue providing housing to the youth*
2. Case management and connections to resources (e.g., employment, healthcare, housing after graduation)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

Transitional Housing will provide stable, supportive, welcoming, temporary housing for YYA until they can move into stable permanent housing.

Focus populations:

- (1) For youth under 18, the transitional housing program may provide temporary housing for up to two years if needed; and
- (2) (2) For youth adults ages 18-24, the transitional housing program will provide short term housing (e.g., an average length of stay of less than 90 days).

Key components:

- 1) Stable temporary housing, which may be facility-based or scattered site
- 2) Case management and connections to resources and the Hub (e.g., employment, healthcare, benefits, permanent housing)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

Rapid Rehousing (RRH) - will quickly help YYA move into permanent housing in rental units and support them to maintain stable housing.

Focus population: YYA ages 18-24

Key components:

1. Financial assistance, including utility deposits, rent deposits (up to two times the monthly rent), moving costs, utilities, rental assistance for up to 36 months
2. Case management and connections to resources and the Hub (e.g., employment, healthcare, benefits)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

Permanent Supportive Housing (PSH) - will quickly help YYA living with a disabling condition move into permanent housing and support them to maintain stable housing.

Focus population: YYA, ages 18-24, living with a documented ongoing disabling condition that hinders their ability to maintain stable housing

Key components:

1. Financial assistance, including utility deposits, rent deposits (up to two times the monthly rent), moving costs, utilities, rental assistance with no time limit
2. Case management and connections to resources and the Hub (e.g., employment, healthcare, benefits)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Eligible YHDP Project Types

Permanent Supportive Housing (PSH) - will quickly help YYA living with a disabling condition move into permanent housing and support them to maintain stable housing.

Focus population: YYA, ages 18-24, living with a documented ongoing disabling condition that hinders their ability to maintain stable housing

Key components:

1. Financial assistance, including utility deposits, rent deposits (up to two times the monthly rent), moving costs, utilities, rental assistance with no time limit
2. Case management and connections to resources and the Hub (e.g., employment, healthcare, benefits)

**2024 UNIVERSAL
REQUEST FOR PROPOSALS
Youth Homelessness
Demonstration Program (YHDP)**

Eligible YHDP Project Types

QUESTIONS?

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Part 3 – Youth Homelessness Demonstration Program (YHDP)

<https://www.thhi.org/2024rfp>

- [THHI 2024 Universal RFP – Part 3 – YHDP Instructions](#)
- [THHI 2024 Universal RFP – YHDP Partnership Interest Form](#)
- [THHI 2024 Universal RFP – Application – YHDP](#)
- [THHI 2024 Universal RFP – Housing First-Low Barrier Questionnaire – YHDP](#)
- [THHI 2024 Universal RFP – Threshold and Scoring Criteria – YHDP](#)
- [THHI 2024 Universal RFP – Budget Summary Form – YHDP \(PDF\)](#)
- [THHI 2024 Universal RFP – Budget Summary Form – YHDP \(excel\)](#)
- [THHI 2024 Universal RFP – Lived Experience Assessment – Instructions and Example – ALL \(General and YHDP\)](#) [THHI 2024 Universal RFP – CoC participation - Monthly Meeting Attendance, CoC Committee Attendance, CoC Leadership \(April 2023 – March 2024\) for Proposal Scoring – ALL \(General and YHDP\)](#)
- [THHI 2024 Universal RFP – Active HMIS Agencies – ALL \(General and YHDP\)](#)
- [THHI 2024 Universal RFP – HMIS Data Quality Report – Example – ALL \(General and YHDP\)](#)

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions – FATAL FLAWS (Part 1 – page 11)

- Proposals received after the stated due date and time
- Proposals received from agency not eligible to apply
 - Non-profit agency is not a 501c3, and/or is not in good standing with the State of Florida, and/or is listed on the Excluded Parties List/has active exclusions
- The RFP Application is not signed by an agency official designated to execute contracts
- Proposals that are completely and/or mostly handwritten. *Proposals that include minimum hand-written items, such as when completing the Housing First/Low Barrier Questionnaire, will be accepted*
- Proposals that are **submitted in a manner that does not follow the order outlined in this RFP**, as listed in Section IV (Eligibility Criteria to Apply and Proposals Requirements) of this RFP for applicable project submission
- Proposals that **do not include all required documents** as stated in Eligibility Criteria to Apply and Proposals Requirements and Application of this RFP for applicable project submission
- Proposals that **exceed stated page number maximums** in any section as indicated in this RFP
- Failure to complete the Housing First/Low Barrier Questionnaire; Questionnaire is not signed

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions - MUST HAVE

USE CHECKLIST ON APPLICATION TO ENSURE CORRECT ORDER

1. Completed and Signed Application – *Make sure it is the YHDP Application*
2. Evidence of Organization's Establishment - Articles of Incorporation
3. Evidence of 501c3 Status – *include letter for IRS*
4. Evidence of Good Standing with the State of Florida (*sunbiz.com; not state tax exempt form*)
5. Organization's Excluded Parties List System (ELPS) Status (*sam.gov printout*)
6. Most Recently Submitted Federal Form 990 - *may be the long form or postcard as required by IRS for your organization*
7. Most Recent Financial Audit including Supplementary Information and Other Reports and The Management Letter- *read additional info in Part 3 page 6 if you do not have an Audit*

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions - MUST HAVE

USE CHECKLIST ON APPLICATION TO ENSURE CORRECT ORDER

8. Current List of Board of Directors – *full names and titles on your board*
9. Current Organizational Chart - *each team member's position and if they are a W-2 employee, 1099 employee, outside contractor or a volunteer; outsourced company as part of their organizational chart (with proper notations); indicate who is authorized to enter into contracts for your organization.*
10. Current Organizational Budget - *Must include sources of revenue and expenses*
11. Housing First/Low Barrier Questionnaire - *based on proposed project / may be handwritten*
12. Project Description – *follow the detail in the RFP Part 3; do not exceed 4 pages, single spaced; there are 4 parts to the description; required outcomes to provide*

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions - MUST HAVE

USE CHECKLIST ON APPLICATION TO ENSURE CORRECT ORDER

13. Budget Summary Form - *review what is eligible by line item; ensure all formulas are correct*
14. Detailed Budget/Financial Plan Narrative – *explains the budget summary; do not exceed 2 pages, single spaced*
15. Match Narrative and Documentation of Commitment – *demonstrate your knowledge of/experience with match; explain match that you can provide; don't let match keep you from applying; do not exceed 1-page, single spaced*
16. Organization Capacity and Experience Narrative - *review detail to be included in Part 3, page 9; do not exceed 3 pages, single spaced*
17. Person's With Lived Experience Narrative - *see detail in Part 3, page 17; not to exceed 2 pages, single spaced*

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions - MUST HAVE

USE CHECKLIST ON APPLICATION TO ENSURE CORRECT ORDER

17. Lived Experience Assessment – will be completed via a google form submission – you may
18. Improving Assistance to LGBTQ+ Individuals Narrative - *do not exceed 1-page, single spaced*
19. Racial Equity Narrative - *do not exceed 1-page, single spaced*
20. Agency Compliance Narrative - *do not exceed 1-page, single spaced*
21. Cost Allocation Plan- *do not exceed 1-page, single spaced*
22. **Domestic Violence (DV) providers ONLY – Data Quality Report**

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions - MUST HAVE

USE CHECKLIST ON APPLICATION TO ENSURE CORRECT ORDER

17. Lived Experience Assessment – *will be completed via a google form submission – does not have to be included in your proposal packet*
18. Improving Assistance to LGBTQ+ Individuals Narrative - *do not exceed 1-page, single spaced*
19. Racial Equity Narrative - *do not exceed 1-page, single spaced*
20. Agency Compliance Narrative - *do not exceed 1-page, single spaced*
21. Cost Allocation Plan- *do not exceed 1-page, single spaced*
- 22. Domestic Violence (DV) providers ONLY – Data Quality Report**

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Submissions - TIPS

- Use detail in Part 3 for each narrative AND the Threshold and Scoring Criteria in writing your narratives
- Ensure you do not make a FATAL FLAW
- Have someone else read your proposal
- Follow the REQUIRED ORDER
- Do NOT skip or leave out any section – if you don't have something – put in a statement as to why you don't have it

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Format (Part 3, pages 10-11)

One (1) original proposal package, **per project** proposal, submitted as **single PDF** via the **One Drive process**. The submitted document should be a single PDF file that contains all required information. The PDF proposal package must include all required signed signature pages and attachments

- be assembled in in the order listed (use application check list)
- paper size of 8.5" x 11"
- clearly distinguish each section and/or include a table of contents.
- All required narratives should be typed, single spaced and does not exceed the stated maximum length
- Application **must** be signed by an agency official designated to execute contracts
- Don't include information / attachments / or reference websites/webpages for reviewers to access additional information in support of your narrative
- If your organization is submitting more than one Project Proposal, you must indicate on the RFP Application Form the priority number of the Project

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Evaluation and Selection (Part 3, pages 11 -

Applicant Eligibility - Applicant eligibility will be determined based on the eligibility to apply criteria, based on type of agency/funding, as described on page 4 of Part 3 of the 2024 RFP and include the applicant is in good standing with the state of Florida and is not listed as an Excluded Party List. (THHI Staff)

Proposal Eligibility –will be determined based on the submitted proposal containing no fatal flaws as listed in this RFP. (THHI Staff)

Project Proposal Scoring – YHDP Scoring Team:

2 – YAB Coordinators 2 – YAB Members 1 – Ranking and Review Committee Member

YAB Review of Scoring and Approval

Funding Recommendations - THHI Board Application Review Committee determines a recommendation of funding, *based on input received during the YAB meeting*, to be presented

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

Proposal Evaluation and Selection (Part 3, pages 11 -

Funding Recommendations - THHI Board Application Review Committee determines a recommendation of funding, *based on input received during the YAB meeting*, to be presented to the THHI Board of Directors' for approval.

Funding Decisions - THHI Board of Directors of the will review the recommendation(s) for funding presented by the THHI Board Application Review Committee and will make final decision regarding which project(s) to award funding, including conditional awards.

Notice of Funding Decision - THHI staff will provide written notice to each YHDP project applicant of the decision to award, conditionally award by **Wednesday, May 29, 2024**.

NOTE: *Agencies whose projects proposals are approved for YHDP, additional steps are required for the 'official' submission of projects to HUD. THHI will coordinate with selected agencies on next steps – which must be completed by June 30, 2024.*

2024 UNIVERSAL REQUEST FOR PROPOSALS Youth Homelessness Demonstration Program (YHDP)

QUESTIONS?

Questions from the agencies **must be submitted in writing (via email)** to both Lesa Weikel at WeikelL@THHI.org **AND** Erin Donovan at DonovanE@THHI.org.

Questions must be received no later than **5 p.m. on Wednesday, May 1, 2024.**

THHI will compile all questions and answers and post to our website a FAQ document - on the following Fridays – April 4/12, 4/19, and 4/26 and Thursday, 5/2/24.

THHI will provide answers as quickly as possible, however a delay in a response is not grounds for late submissions.