



## 2024 Universal RFP Lived Experience Assessment Instructions and Scoring

### Instructions

#### **Section 1:**

- 1) Enter your email.
- 2) Enter your agency's name.
- 3) Describe your role at your agency.

You'll have the following options to choose from:

Board of Directors – a member of your agency's board of directors, as reflected in your agency's official documentation.

Executive Management – a member whose primary role includes directing the mission and vision of the agency. Examples include executive director, chief executive officer, chief operating officer, president, vice president, etc.

Finance Management – a member whose primary role is to monitor budgets and spending.

Senior Management – a member of your agency whose primary role includes monitoring specific programs, including service delivery and outcomes.

Program Supervisors – a member of your agency whose primary role includes the monitoring and support of direct service providers to ensure the high-quality delivery of services.

Case Management – a member whose primary role is to deliver services to clients.

Clerical Staff – a member whose primary role is to support the agency's day-to-day functioning by completing office or organizational tasks.

Volunteers - a member whose primary role is to support the agency through the donation of their time and labor. May include interns as well.

#### **Section 2: Lived Experience**

Select "Yes", "No", or "Not sure" next to each statement to indicate whether that statement describes you.

#### **Section 3: Incorporating Lived Experience**

Read each statement and rate the extent to which you agree with them using the following scale:

- 1 – Strongly Disagree
- 2 – Disagree
- 3 – Neutral

- 4 – Agree
- 5 - Strongly Agree

**Section 4: Incorporating Lived Experience (con't).**

Read each statement and rate the extent to which you agree with them using the following scale:

- 1 – Strongly Disagree
- 2 – Disagree
- 3 – Neither Agree nor Disagree
- 4 – Agree
- 5 - Strongly Agree

Scoring

**Section 1 (5 Points)**

A total of 5 points will be awarded if at least 5 of the 8 role categories provided are selected across all respondents from the applicant agency.

**Sections 2,3, and 5 (5 Points)**

A total of 5 points will be awarded; aggregated as an average for all questions answered on the 5-point Likert Scale described above.

**Total: 10 Points**

# 2024 Universal RFP - Lived Experience Assessment

The Department of Housing and Urban Development's has, through various publications and announcements, has continued to emphasize the importance of people with lived experience participating in all parts of the homeless response system.

This assessment is designed as part of our 2024 Universal Request for Proposals to gauge the extent to which the applicant has people with all kinds of lived experience participating in all parts of the applicant's processes.

\* Indicates required question

1. Email \*

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2. Agency Name: \*

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3. How would you describe your role at your agency? \*

*Check all that apply.*

- Board of Directors
- Executive Management
- Finance Management
- Senior Management
- Program Supervisors
- Case Management
- Clerical Staff
- Volunteer

Lived Experience

4. Please tell us if these descriptions apply to you: (Select all that apply): \*

*Check all that apply.*

	Yes	No	Not Sure
<b>Homelessness as an Adult</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Homelessness as a child/minor</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Homelessness as an unaccompanied youth</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Homelessness as a parenting youth</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A historically marginalized racial/ethnic group</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A historically marginalized gender identity</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>A historically marginalized sexual orientation</b>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

## Incorporating Lived Experience

Please rate these statements using the following scale:

- 1 - Strongly Disagree
- 2 - Disagree
- 3 - Neutral
- 4 - Agree
- 5 - Strongly Agree

5. The **Board of Directors** at my agency have a variety of lived experience. \*

*Mark only one oval.*

1 2 3 4 5

Stro      Strongly Agree

6. The **Executive Management** at my agency has a variety of lived experience. \*

*Mark only one oval.*

1 2 3 4 5

Stro      Strongly Agree

7. The **Finance Management** at my agency has a variety of lived experience. \*

*Mark only one oval.*

1 2 3 4 5

Stro      Strongly Agree

8. The **Senior Management** at my agency has a variety of lived experience. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

9. The **Program Supervisors** at my agency have a variety of lived experience. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

10. The **Case Management** staff at my agency has a variety of lived experience. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

11. The **Clerical Staff** at my agency have a variety of lived experience. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

12. The **Volunteers** at my agency have a variety of lived experience. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

### Incorporating Lived Experience (Con't)

Please rate these statements using the following scale:

1 - Strongly Disagree

2 - Disagree

3 - Neutral

4 - Agree

5 - Strongly Agree

13. My agency values a variety of lived experiences. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

14. My agency ignores my input/feedback. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

15. I can communicate my needs at my agency without fear of repercussions. \*

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

16. My agency seeks my input before making important decisions.

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

17. My agency looks at a variety of perspectives before implementing changes.

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree

18. A variety of perspectives inform our everyday operations.

Mark only one oval.

1 2 3 4 5

Stro      Strongly Agree



19. My agency is not willing to change to accommodate different lived experiences.

*Mark only one oval.*

1 2 3 4 5

Stro      Strongly Agree

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