



**Tampa Hillsborough Homeless Initiative (THHI) Continuum of Care Lead Agency
2023 Universal Request For Proposals (RFP)
FY 2023 HUD-CoC Program Competition – Addendum #1**

**FL-501: Renewal Project Performance Scorecard Scoring Criteria
Monday, July 24, 2023**

For the FY 2023 CoC Program Competition, 89% percent of the Renewal Application scoring is based on objective criteria; and 44% is based on the CoC's System Performance Measurements based on data from **October 1, 2021, to September 30, 2022**. As all projects in the CoC contribute data to the System Performance Measurements via their HMIS data entry for their individual projects, using the same date range aligns the evaluation of a project's performance to the data submitted to HUD and that HUD will be using to score the overall CoC Application. The overall score of the CoC Application is directly related to how much funding HUD awards to a CoC, including funding of Tier 2 and new projects.

All renewals projects, except for 1) critical system projects (HMIS and Coordinated Entry) and 2) projects that were not in operation for the full 12 months of the timeframe being scored (10/1/2021 – 9/30/2022), are required to participate and submit all necessary project performance scoring documents.

Renewal Project Performance ScoreCard Overview

The Renewal Project Performance ScoreCard is divided into eight (8) sections with a maximum number of points of 144.5, based on the following sections and maximum points per section as listed below:

- A. Project Performance – Maximum Points = 80 (55%; 44% of the 80 are based on SPMs)
- B. Coordinated Entry Participation – Maximum Points = 3 (2%)
- C. Racial Equity of Project, Improving Assistance to LGBTQ+ Individuals, and applicant's Diversity, Equity, and Inclusion – Maximum Points = 12 (8%)
- D. Project Populations– Maximum Points =10 (7%)
- E. Data Quality – Maximum Points = 12.5 (9%)
- F. Overall Grant Management– Maximum Points = 14 (10%)
- G. CoC Participation – Maximum Points = 4 (3%)
- H. Inclusion of Persons with Lived Experience – Maximum points = 9 (6%)

What You Need to Complete the Renewal Project Performance ScoreCard

The following items are required to be submitted, by the project applicant and/or subrecipient of

THHI grants, for the Ranking and Review Committee Members to complete a Project Performance ScoreCard for each CoC Renewal Project.

- 1) The HUD Annual Performance Report (FY23) printed (PDF) ***from UNITY*** with the date range of ***10/1/2021 to 9/30/2022*** (all references to the CoC APR refer HUD Annual Performance Report (FY23)).

Note: For projects (More HEART and HOME3-PHAME) that directly include Chronic Housing Choice Vouchers provided through Tampa Housing Authority - you will need to ensure you run the APR for both projects set up in HMIS. The following applies to these projects:

- a)** you will need to run your APR after selecting the two projects (hold down the “Ctrl” button when selecting the projects) needed to complete the ScoreCard;
 - b)** the CE Audit Report (run by THHI) will combine the direct project and the THA Voucher project; and
 - c)** occupancy for these projects will include both project beds as included on the HIC chart.
- 2) Housing First/Low Barrier Questionnaire (attachment to 2023 Universal RFP CoC Addendum) - Completed and Signed.
 - 3) Inclusion of Persons with Lived Experience Narrative – not to exceed 2 pages (approximately 1000 words, single spaced) – Describe AND demonstrate how your organization incorporates the inclusion of input and experience of Persons with Lived Experience in your organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided. Narrative should include information beyond “*our policy is.*” The specific activities (or similar) listed below, will be scored (see Consumer Advisory Committee Scoring Criteria).

- Representation on the organization’s Board of Director’s or other decision-making board
- Client / Consumer Advisory Board
- Emphasis on hiring Person with Lived Experience
- Use of Peer Mentors that provide feedback
- Satisfaction surveys / comment cards

NOTE: This Narrative will be scored by the Consumer Advisory Committee Members Only

- 4) Improving Assistance to LGBTQ+ Individuals Narrative – not to exceed 1 page (approximately 500 words, single spaced) – Describe how your agency/project helps address the needs of LGBTQ+, transgender, gender non-conforming, and non-binary

individuals and families including privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects.

- 5) Agency Racial Equity Narrative – not to exceed 1 page (approximately 500 words, single spaced) Describe on how agency reviews and evaluates / will review and evaluate for racial equity and utilizes information to move project towards full racial equity.
- 6) A printout from the project’s eLOCCS account of the General, Budget and Vouchers tab for the most recently ended grant term. *(See Instructions for Finding Project’s eLOCCS Information Guide)*. Most recently ended grant term is defined as the grant term in which APR and final eLOCCS draw timeframe has passed. All recently ended grant terms will have a grant end date in 2022.
- 7) Copies of the match documentation submitted to HUD for your most recently ended grant term. Please note this means your Final match documentation that should match what was submitted in Sage, not a commitment letter.
- 8) Diversity, Equity, and Inclusion (DEI) Assessment – in Submitted via Google Forms. Assessments submitted in the submission packet will not be able to be scored.

The Ranking and Review Committee will utilize additional documents, **provided by THHI**, and posted to THHI’S website on the FY 2023 CoC Program Competition webpage.

- 1) FL-501 Tampa/Hillsborough County 2023 Housing Inventory Chart (HIC) related to CoC Renewal Projects only
- 2) FY 2023 HUD CoC Competition – CoC Participation – July 1, 2022 – June 30, 2023
 - CoC Active Member List - “Active” Member of the Continuum of Care as defined in the Tampa /Hillsborough County CoC Governance Charter by attending at least 80% of CoC monthly meetings held in the past 12 months AND attending at least 80% of a CoC Committee meeting in the past 12 months (or THHI Board Member)
 - CoC Committee Attendance List - Applicant has at least 1 staff member attending 50% of at least 1 of the CoC Committees
 - CoC Leadership Role List - Applicant agency has a leadership role in the CoC as evidence by at least 1 of the agency’s paid staff serving as chair or Co-Chair of a CoC Committee; or on THHI’s Board of Directors
- 3) FY 2023 HUD CoC Competition – SAGE APR Submission Report – This report will be pulled from SAGE data, by THHI staff and will include the project’s most recently ended grant term that had an APR due before July 1, 2023.
- 4) “2023 NOFO - AVG VI-SPDATs Scores” Report- This report will allow you to see all entries

that between since November 28th, 2022 (the date our CoC switched to its new HMIS System), as well as the VI-SPDAT Score associated with these entries. This report, with the above date range, only pulls new entries in the time frame of the report range, and will provide an average VI-SPDAT score for all clients served. This report will also weigh the scores to take into account the different VI-SPDAT scores which client's may have been accessed with at entry.

Victim Service Providers Specific Instructions for Renewal Projects

Renewal project(s) submitted by a victim service provider are able to provide most data and information required for all other provider agencies renewal projects including:

- 1) An APR generated from the agency's HMIS-comparable database for the time frame of October 1, 2021 – September 30, 2022 indicated for all other renewal projects and utilize the APR data from that report to complete the Project Performance ScoreCard.
- 2) Housing First/Low Barrier Questionnaire (attachment to 2023 Universal RFP CoC Addendum) - Completed and Signed.
- 3) Inclusion of Persons with Lived Experience Narrative – not to exceed 2 pages (approximately 1000 words, single spaced) – Describe AND demonstrate how your organization incorporates the inclusion of input and experience of Persons with Lived Experience in your organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided. Narrative should include information beyond “our policy is.” The specific activities (or similar) listed below, will be scored (see Consumer Advisory Committee Scoring Criteria).
 - Representation on the organization's Board of Director's or other decision-making board
 - Client / Consumer Advisory Board
 - Emphasis on hiring Person with Lived Experience
 - Use of Peer Mentors that provide feedback
 - Satisfaction surveys / comment cards
- 4) Improving Assistance to LGBTQ+ Individuals Narrative – not to exceed 1 page (approximately 500 words, single spaced) – Describe how your agency/project helps address the needs of LGBTQ+, transgender, gender non-conforming, and non-binary individuals and families including privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects.
- 5) Agency Racial Equity Narrative – not to exceed 1 page (approximately 500 words, single spaced) Describe on how agency reviews and evaluates / will review and evaluate for racial equity and utilizes information to move project towards full racial equity.
- 6) A printout from the project's eLOCCS account of the General, Budget and Vouchers tab for

the most recently ended grant term. Copies of the match documentation submitted to HUD for your most recently ended grant term.

- 7) Copies of the match documentation submitted to HUD for your most recently ended grant term. Please note this means your Final match documentation that should match what was submitted in Sage, not a commitment letter.
- 8) Diversity, Equity, and Inclusion (DEI) Assessment – in Submitted via Google Forms. Assessments submitted in the submission packet will not be able to be scored.

Coordinated Entry - Victim Service Providers are not able to be scored related to direct Coordinated Entry participation as the current CoC process excludes the victim service provider from directly completing our HMIS based Coordinated Entry process and relies on partnerships with other agencies for connecting clients to the CoC's Coordinated Entry processes. Therefore, the 6 points available for renewal projects directly related to coordinated entry participation would become points related to the degree the victim service provider improves the safety for the population they serve.

The victim service provider will provide a narrative with supporting aggregate data from their HMIS Comparable database that demonstrates the degree to which the victim service provider has improved the safety of the population they serve for the same time period as all other project performance measurements (10/1/2021-9/30/2022). The Scoring reviewers may award up to 3 points.

Renewal Project Performance ScoreCard Detail and Scoring Ranges

The scoring range for each measurement is indicated in these instructions (below) and will be used by the Ranking and Review Committee Members completing the Project Performance ScoreCard for each renewal project (as applicable).

In the sections below, the following is listed for each of the items contained on the Renewal Project Performance Scorecard:

- A. The Performance Measurement
- B. Rationale For Measurement
- C. Data Source and How Calculated for each measurement
- D. The Performance Point Scale for Scoring

Renewal Project Performance ScoreCard Detail and Scoring (points) Ranges

A. Project Performance			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Length of Time to Housing: Average number of days between Project Enrollment Date and Housing Move- in Date	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR – 22c. <u>Calc:</u> Enter “Average length of time to housing” from the “Total” column from Table 22c.	< 30 days = 3 pts 31-60 days = 2 pt 61-90 days = 1 pt 91+ days = 0 pts
Housing Move In Percentage: % of persons who were enrolled in PH project and moved into housing	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR – 22c. <u>Calc:</u> Divide the Total (persons moved into housing) by the Total Persons for percentage of persons enrolled and moved into housing	90% + = 10 pts 80% -89% = 8 pts 75% - 79% = 5 pts < 75% = 0 pts
Positive Housing destination: % of persons who exited to a positive housing destination.	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR - 23c: <u>Calc:</u> Percentage auto-calculated by report; enter value from the “Total” column and the “Percentage” row in row in 23c	90% + = 10 pts 80% -89% = 8 pts 75% - 79% = 5 pts < 75% = 0 pts
Income Total: % of adults who <u>increased</u> their <u>total income</u> (from all sources) as of the latest update for stayers.	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR - 19a1: <u>Calc:</u> See percentage in Row “Number of Adults with Any Income (i.e., Total Income)” and Column “Performance Measure Percent of Persons who Accomplished this Measure”	50% + = 3 pts 40% - 49% = 2 pts 30% - 39% = 1 pts < 30% = 0 pts
Income Total: % of adults <u>increased</u> their <u>total income</u> (from all sources) as of the exit date for leavers.	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR - 19a2: <u>Calc:</u> See percentage in Row “Number of Adults with Any Income (i.e., Total Income)” and Column “Performance Measure Percent of Persons who Accomplished this Measure”	50% + = 3 pts 40% - 49% = 2 pts 30% - 39% = 1 pts < 30% = 0 pts

A. Project Performance - Continued			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Income - Earned: % of adults who <i>increased</i> their <i>earned income</i> as of the latest update for stayers.	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR - 19a1: <u>Calc:</u> See percentage in Row “Number of Adults with Earned Income (i.e., Employment Income)” and Column “Performance Measure: Percent of Persons who Accomplished this Measure”	50% + = 3 pts 40% - 49% = 2 pts 30% - 39% = 1 pts < 30% = 0 pts
Income - Earned: % of adults who <i>increased</i> their <i>earned income</i> as of the exit date for leavers.	This is a standard HUD Measurement for Project Performance and System Performance	<u>Source:</u> CoC APR - 19a2: <u>Calc:</u> See percentage in Row “Number of Adults with Earned Income (i.e., Employment Income)” and Column “Performance Measure: Percent of Persons who Accomplished this Measure”	50% + = 3 pts 40% - 49% = 2 pts 30% - 39% = 1 pts < 30% = 0 pts
Living Situation at Project Entry: % of Participants admitted directly from homeless situations.	HUD emphasizes the Housing First philosophy and require both PSH and RRH to assist persons directly from homeless situations	<u>Source:</u> CoC APR – 15/5a: <u>Calc:</u> From the “Homeless Situations” section in Q15, take the “Subtotal” and divide by the total of all adults and heads of households from Q5a (the “Number of youth under age 25”, the “Number of parenting youth under age 25 with children”, the “Number of adult heads of household”, and the “Number of child and unknown-age heads of household” from Q5a.	50% + = 5 pts 40% -49% = 3 pts 30% - 39% = 2 pts < 29% = 0 pts
Exits to Homelessness: Less than 5% of program exits will be to another homeless destination	Homeless Assistance goal is to end a participant’s homelessness, so few participants should exit these programs to another homeless situation; aligns with HUD’s system performance measurement related to returns to homelessness	<u>Source:</u> CoC APR - 23c, 5a: <u>Calc:</u> From the “Temporary Destinations” Section of Q23c, take the “Subtotal” from the “Total Column and divide it by the number of eligible exits from 23c (“Total” exits minus the “Total persons whose destinations excluded them from the calculation”)	5% or less = 5 pts 6% - 10% = 3 pts 11% - 24% = 2 pts > 25% = 0 pts

A. Project Performance - Continued			
Data Source and How Calculated	Data Source and How Calculated	Data Source and How Calculated	Data Source and How Calculated
Non-cash Benefits - Annual	It is expected that projects help clients obtain and maintain benefits as a way of maintaining positive housing outcomes.	<u>Source:</u> Canned CoC APR – 20b, 5a: <u>Calc:</u> See Number in Row “1 + Sources” and Column “Benefit a Latest Annual Assessment for Stayers” from 20b. Divide by Line 2 from Section 5a.	85% + = 3 pts 50% – 84% = 1 pt <50% = 0 pts
Non-cash Benefits - Exit	It is expected that projects help clients obtain/maintain benefits as a way of maintaining positive housing outcomes.	<u>Source:</u> Canned CoC APR – 20b, 5a: <u>Calc:</u> See Number in Row “1 + Sources” and Column “Benefit a Exit for Leavers.” Divide by the “Total” from that same column.	85% + = 3 pts 50% – 84% = 1 pt <50% = 0 pts
Utilization Rate: On the night of the 2023 PIT Count	High utilization rate indicates a project is efficient and effective in ensuring open beds are filled quickly and timely.	<u>Source and Calc:</u> Locate program on the Official Submission of the FL-501 2023 Housing Inventory Chart List for CoC Projects (attachment) and enter the utilization rate indicated for the program	90%+ = 5 pts 80%-89% = 4 pts 70%-79% = 3 pts 60%-69% = 2 pts 50%-59% = 1 pt < 50% = 0 pts
Housing First/Low Barrier: To What Extent is the project Housing First/Low Barrier?	HUD has expressly stated that programs need to follow a housing first/low barrier philosophy.	<u>Source and Calc:</u> Completed Housing First/Low Barrier Questionnaire – Verify the score on the Questionnaire is correct and enter the total score (max 24 points)	Maximum of 24 pts.

B. Coordinated Entry			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Average VI-SPDAT Score	HUD has stated that CoCs should be using an empirical process by which they rank people based on need. The VI-SPDAT is the tool our CoC has chosen for this task.	<p><u>Calc:</u> Average as indicated on the report, which is auto-calculated by Adding all VI-SPDAT Values, divided by total number of project entries with the report’s timeframe.</p> <p><i>Please note: This score is weighted to account for the addition of the VI-FSPDAT and TAY-VI-SPDAT.</i></p>	<p><u>IF PSH Project</u></p> <p>> 10.00 = 3 pts 9.00 - 9.99 = 2pts 8.00 - 8.99 = 1 pt < 7.99 = 0 pts</p> <p><u>IF RRH Project</u></p> <p>> 8.00 = 3 pts 6.00 - 7.99 = 2pts 04.00 - 5.99 = 1 pt < 3.99 = 0 pts</p>
C. Racial Equity and Improving Assistance to LGBTQ+ Individuals			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Client Racial Equity Analysis: Data Quality	<p>HUD has stated an interest in addressing racial disparities within homeless response systems.</p> <p>Analysis of CoC Data has shown that Black people are disproportionately affected by homelessness.</p>	<p><u>Source:</u> CoC APR 6a:</p> <p><u>Calc:</u> Enter “% of Error Rate” from the “Race (3.4)” line in Table 6a.</p>	<p>0% = 2 pts 1%-9% = 1 pt 10% or more = 0 pts</p>
Client Racial Equity Analysis	<p>HUD has stated an interest in addressing racial disparities within homeless response systems.</p> <p>Analysis of CoC Data has shown that Black people are disproportionately affected by homelessness.</p>	<p><u>Source:</u> CoC APR 5a, 12a:</p> <p><u>Calc:</u> Divide “Total” of “Black or African American” from Q12a by Line 1 of Table 5a.</p>	<p>If 0 points awarded for “Client Racial Equity Analysis: Data Quality”, then 0.</p> <p>Else:</p> <p>>48% = 3 pts 43% - 47% = 2 pts 38% - 42% = 1 pt 41% or less = 0 pts</p>

C. Racial Equity and Improving Assistance to LGBTQ+ Individuals - Continued			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Diversity, Equity, and Inclusion Assessment	HUD has stated an interest in addressing racial disparities within homeless response systems.	<u>Source:</u> Diversity, Equity, and Inclusion Assessment <u>Calc:</u> Responses will be scored directly on the Google form and provided to scores	23 = 3 pts 18-22 = 2 pts 10-17 = 1 pts 0-9 = 0 pts
Improving Assistance to LGBTQ+ Individuals.	Improving Assistance to LGBTQ+ Individuals is one of HUD's priorities in the FY2023 CoC NOFO HUD states CoCs and projects should address the needs of LGBTQ+, transgender, gender non-conforming, and non-binary individuals and families including privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects.	<u>Source:</u> Agency Submitted Narrative <u>Calc:</u> Using the Agency submitted narrative for this criterion, provide a score based on the parameters in the Performance Point Scale column	Detailed information of how project addresses the needs of LGBTQ+ households including privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects = 2 pts. Adequate information of how project addresses the needs of LGBTQ+ households including privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects = 1 pt. Minimum information or no information on how project addresses the needs of LGBTQ+ households including privacy, respect, safety, and access regardless of gender identity or sexual orientation in projects = 0 pts

Racial Equity Narrative.	Ensuring services are provided in a racially equity manner is a core policy of HUD	Source: Agency Submitted Narrative Calc: Using the Agency submitted narrative for this criterion, provide a score based on the parameters in the Performance Point Scale column	Detailed information on how agency reviews and evaluates / will review and evaluate for racial equity and utilizes information to move project towards full racial equity = 2 pts. Adequate information on how agency reviews and evaluates / will review and evaluate for racial equity and utilizes information to move project towards full racial equity = 1 pt. Minimum information or no information on how agency reviews and evaluates / will review and evaluate for racial equity and utilizes information to move project towards full racial equity = 0 pts
---------------------------------	--	--	---

D. Project Populations

Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
% of Chronically Homeless Persons Served	Ending Chronic homelessness is a federal and local goal	Source: CoC APR 5a: Calc: Divide Line 11 by Line 1 of Section 5a.	> 50% = 1 pts 26% - 49% = 0.5 pts < 25% = 0 pts
% of Veterans Served	Ending Veteran homelessness is a federal and local goal	Source: CoC APR 5a: Calc: Divide Line 10 by Line 2 of Section 5a.	> 50% = 1 pts 26% - 49% = 0.5 pts < 25% = 0 pts
% Youth Under the Age of 25 Served (aka UAY)	Effectively ending UAY homelessness is a federal and local goal	Source: CoC APR 5a: Calc: Divide Line 12 by Line 2 of Section 5a.	> 50% = 1 pts 26% - 49% = 0.5 pts < 25% = 0 pts
% Parenting Youth Under the Age of 25 with Children Served	Parenting youth is a sub-population of UAY as well as families with children	Source: CoC APR 5a: Calc: Divide Line 13 by Line 2 of Section 5a.	> 50% = 1 pts 26% - 49% = 0.5 pts < 25% = 0 pts

% Persons Fleeing Domestic Violence	Persons fleeing domestic violence are a population of concern in HUD and local goals	<u>Source:</u> CoC APR 14b, 5a: <u>Calc:</u> Divide Total “Yes” in section 14b by Line 1 of Section 5a.	> 50% = 1 pts 26% - 49% = 0.5 pts < 25% = 0 pts
Participants are “hard to serve” as defined by no income at entry.	Participants with no income at entry are considered harder to serve than those with income at program entry.	<u>Source:</u> CoC APR – 18: <u>Calc:</u> Take “ Adults with no Income ” from the “ Number of Adults at Start ” Column and divide it by Line 2 of Section 5a.	50% + = 2.5 pts < 50% = 0 pts
Participants are “hard to serve” as defined by 2 or more physical/mental health conditions at entry.	Participants with multiple physical/mental health conditions at entry are considered harder to serve than those with no or 1 condition at program entry.	<u>Source:</u> CoC APR - 13a2: <u>Calc:</u> In the “Total Persons” column the number in “2 conditions” and “3+ Conditions.” Divide by “Total Persons” as listed in Section 13a2.	50% + = 2.5 pts < 50% = 0 pts
E. HMIS Data Quality			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Project’s Data Quality: Personal Identifiable Information (6a)	HUD is utilizing HMIS data for community reporting (LSA, Sys. Performance Measures, CAPER, APR), a project’s Data Completeness, accuracy, and timeliness impacts community data.	<u>Source:</u> CoC-APR Report – 6a <u>Calc:</u> Give 0.5 points for each error rate of less than 10% in 6a (excluding name, SSN and overall)	Max points = 2.5
E. HMIS Data Quality - Continued			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
Project’s Data Quality: Universal Data Elements (6b)	Same as above.	<u>Source:</u> CoC-APR Report – 6b <u>Calc:</u> Give 0.5 points for each error rate of less than 10% in 6b	Max points = 2.5

Project's Data Quality: Income and Housing Data Quality (6c)	Same as above.	<u>Source:</u> CoC-APR Report – 6c <u>Calc:</u> Give 0.5 points for each rate error of less than 10% in 6c	Max points = 2.5
Project's Data Quality: Chronic Homelessness (6d)	Same as above.	<u>Source:</u> CoC-APR Report - 6d <u>Calc:</u> Enter "% of records unable to calculate" from the "Total" Row from 6d.	0% = 2 pts 1% - 3% = 1 pts 4% - 10% = 0.5 pts 11% or > = 0 pts
Project's Data Quality: Timeliness (6e)	CoC standards state data must be entered within 24 hours of being collected.	<u>Source:</u> CoC-APR Report – 6e <u>Calc:</u> Enter all table values for Table 6e directly into Excel Scorecard. Scorecard will auto- calculate by adding all entries in the "0 days" row and dividing it by the total number of entries.	> 90% = 3 pts 70%-89% = 2 pts 50%-69% = 0.5 pt < 49% = 0 pts

F. Overall Grant Management			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
In the project's most recently ended grant year, what percentage of awarded funds were expended and drawn down from HUD?	Project's not full using awarded funds leave resources unused; and not effectively using resources	<u>Source:</u> SAGE – THH provide report from SAGE data showing projects that submitted their last APR on time, late or very late. <u>Calc:</u> Using the '% expended column" give points based on percentage of funding expended	90% + =5 pts 85-89%=4 pts 80-84%=3 pts 75-79%=2 pts 70-74%=1 pt < 70%=0 pts
Percent of CoC project funding expended by the agency's during their most recently ended grant year that was used for housing vs. supportive services.	HUD looks to maximize HUD funds for housing and use of match from other sources to provide supportive services to maximize clients served	<u>Source:</u> Project eLOCCS Printout – Budget Tab <u>Calc:</u> For RRH, TBRA PSH projects - divide the amount of rental assistance or leasing disbursed by the total	80-100% = 5 pts 70-79% = 3 pts 60-69% = 1 pt below 60%=0 pts

		amount disbursed <i>For Project-based PSH –</i> divide the amount of operating disbursed by the total amount disbursed	
Did the project draw down funds from eLOCCS at least quarterly during the most recently ended grant term?	Timeliness of drawdowns is specifically stated in HUD FY 2021 CoC Program Comp. NOFA; defined as at least quarterly.	<u>Source:</u> Project eLOCCS Printout – Voucher Tab listing each time the project drew down funds. <u>Calc:</u> Based on the project’s grant term, was a draw down completed at least once every quarter	Yes = 1 pt No = 0 pts
Was the project’ APR submitted on time to HUD via SAGE for the project’s most recently ended grant term	Timely submission or the APR is a requirement of HUD and on time submissions demonstrate overall quality grant management.	<u>Source:</u> SAGE – THH provide report from SAGE data showing projects that submitted their last APR on time, late or very late. <u>Calc:</u> Based on the SAGE data, was the APR submitted on time.	Yes = 1 pt No = 0 pts
Did the project have the match required per CoC regulations (at least 25% or 0.25:1)?	Provision of Project Match is required by HUD and lack of required match is a compliance issue.	<u>Source:</u> Match Documentation Letters for most recently ended grant term <u>Calc:</u> Percent of match documented to expended funds <i>NOTE: For leasing projects, required match 25% of the total amount of expended minus leasing funds expended</i>	> 25% = 2 pts 25% = 1 pt < 25% = 0 pts

G. CoC Participation			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
CoC Active Member - Applicant is an “Active” Member of the Continuum of Care as defined in the Tampa /Hillsborough County CoC Governance Charter by attending at least 80% of CoC monthly meetings held in the past 12 months <u>AND</u> attending at least 80% of a CoC Committee meeting in the past 12 months (or THHI Board Member)	HUD expects that all CoC-funded projects actively participate within the CoC	<u>Source:</u> CoC Agency Attendance at Monthly CoC Meetings and Committee Meetings (July 1, 2022 – June 30, 2023) <u>Calc:</u> Enter Yes if project applicant is listed “Active Member”	Yes = 2 pt No = 0 pts
CoC Committee - Applicant has at least 1 staff member attending 50% of at least 1 of the CoC Committees	HUD expects that all CoC-funded projects actively participate within the CoC	<u>Source:</u> CoC Agency Attendance at Monthly CoC Meetings and Committee Meetings (July 1, 2022 – June 30, 2023) <u>Calc:</u> Enter Yes if project applicant is listed as having staff participating 50% on any of the CoC Committees	Yes = 1 pt No = 0 pt.
CoC Leadership: Applicant agency has a leadership role in the CoC as evidence by at least 1 of the agency’s paid staff serving as chair or Co-Chair of a CoC Committee; or on THHI’s Board of Directors	HUD expects that all CoC-funded projects actively participate within the CoC	<u>Source:</u> CoC Agency Attendance at Monthly CoC Meetings and Committee Meetings (July 1, 2022 – June 30, 2023) <u>Calc:</u> Enter Yes if applicant is listed as having staff that chairs / co-chairs a CoC Committee / serves on THHI Board	Applicant Staff Member Chairs or Co-Chairs a Committee = 1 pt Applicant Staff member does NOT Chair or Co-Chair a committee = 0 pts

H. Inclusion of Persons with Lived Experience (To be scored by CoC Consumer Advisory Committee)			
Performance Measurement	Rationale For Measurement	Data Source and How Calculated	Performance Point Scale
<p>Does the project application utilize any of the following for gathering input from persons with lived experience?</p> <ul style="list-style-type: none"> ○ Representation on the organizations Board of Director's or other decision-making board ○ Client / Consumer Advisory Board ○ Emphasis on hiring Persons with Lived Experience ○ Use of Peer Mentors that provide feedback ○ Satisfaction surveys / comment cards 	<p>Inclusion of persons with Lived Experience is a primary goal for HUD</p>	<p><u>Source:</u> Agency Submitted Narrative</p> <p><u>Calc:</u> Using the Agency submitted narrative for this criterion, provide a score based on the parameters in the Performance Point Scale column</p>	<p>Give 1 point for each of ways (listed in Scoring Description/Notes column) the agency describes/demonstrates utilizing for inclusion of Persons with Lived Experience in their structure, decision making and quality improvement efforts.</p> <p>(Max points = 5)</p>
<p>Describe how your organization incorporates the inclusion of input and experience of Persons with Lived Experience in your organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided</p>	<p>Inclusion of persons with Lived Experience is a primary goal for HUD</p>	<p><u>Source:</u> Agency Submitted Narrative</p> <p><u>Calc:</u> Using the Agency submitted narrative for this criterion, provide a score based on the parameters in the Performance Point Scale column</p>	<p>Detailed information describing the inclusion of Persons with Lived Experience in the organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided = 2 pts.</p> <p>Adequate information describing the inclusion of Persons with Lived Experience in the organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided = 1 pt.</p> <p>Minimum or no description of the inclusion of Persons with Lived Experience in the organizational structure, decision making, quality</p>

			improvement efforts and program design, related to homeless services provided = 0 pts
Demonstrate how your organization incorporates the inclusion of input and experience of Persons with Lived Experience in your organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided	Inclusion of persons with Lived Experience is a primary goal for HUD	<p><u>Source:</u> Agency Submitted Narrative</p> <p>Calc: Using the Agency submitted narrative for this criterion, provide a score based on the parameters in the Performance Point Scale column</p>	<p>Detailed information demonstrating the inclusion of Persons with Lived Experience in the organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided = 2 pts.</p> <p>Adequate information demonstrating the inclusion of Persons with Lived Experience in the organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided = 1 pt.</p> <p>Minimum or no information demonstrating the inclusion of Persons with Lived Experience in the organizational structure, decision making, quality improvement efforts and program design, related to homeless services provided = 0 pts</p>